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MINIRATNA: CATEGORY-I Company

# नेशनल प्रोजेक्ट्स कन्सट्रक्शन कारपोरेशन लिमिटेड

(भारत सरकार का उद्यम)

**National Projects Construction Corporation Limited**

(A Govt. of India Enterprise)

Corporate Office: Plot No. 148, Sector-44, Gurugram -122003, Haryana

Ref: No. 500121/SH/2019/1493

Dated: 13/02/2019

## OFFICE ORDER

In part modification of order no. 500121/SH/2017/3331 dated 10/04/2017, the Internal Complaints Committee to look into the complaints of women employees regarding sexual harassment in NPCC Limited is reconstituted as under:-

S.No.	Name(S/Shri)	Designation	Nominated designation
1.	Mrs. Jasmine Dhar Singh	JGM(HR)	Chairperson
2.	Mr. Nitin Saxena	Sr. Manager (Law)	Member
3.	Mr. K. Venkata Ramana	Sr. Manager (HR)	Member
4.	Mrs. Sarita	Dy. Manager (F)	Member
5.	Mrs. Sangeeta Sharma	Sr. Asst. Gr.I (HR)	Member
6.	Dr. Mridula Tandon	President, Sakshi (Centre for Information, Education and Communication)	Member from NGO

The complaints committee shall be deemed to be the inquiry authority appointed by the disciplinary authority. The report of the Internal Complaints Committee should be treated as enquiry report. It will examine the complaints made against sexual harassment by women employee(s) and, if necessary, conduct an enquiry. On completion of the same, the committee will submit its finding to the General Manager (HR) for further necessary action.

(K. Venkata Ramana)  
Sr. Manager (HR)

### DISTRIBUTION:-

1. All Zonal Managers, NPCC Limited- Incidents of sexual harassment if any, may please be reported to the Chairperson of the Committee.
2. All Divisional Heads, NPCC Limited, C.O., Gurugram.
3. All Committee Members.

SPS TO CMD/PS TO D(E)/PS TO D(F)/PA TO CVO