

सन्दर्भ सं. 500160/P/2019/1901

दिनांक:03/09/2019

OFFICE ORDER

Management is pleased to rename U.P. Zone Railways works, Noida as Railway Works Zone and to designate **Shri Ajit Hari Dharmadhikari, HOD(CMW) as Zonal Manager** of Railway Works Zone with Headquarter at Gurugram in place of Noida in addition to his present charge of **HOD(CMW)**.

2. Territory of Railway Works Zone, Gurugram with regard to the current projects as well as upcoming projects / business development will be all development works of railways in all states.
3. Further, Zonal Manager, Railway Works Zone, Gurugram is hereby directed to restructure the Office spaces in his Zone. In the Zone there will be only two categories of Offices i.e. Zonal Office & Project Offices. These Offices will be chargeable to the projects.
4. Size of the office is to be commensurate with the number of officers / staff operating from Zonal Office / Project Office. Wherever the hired offices are larger than the requirement, the same shall be vacated and smaller office is to be hired or the same offices may be retained partly and the remaining part of the office is to be vacated. A detailed report in this regard may be submitted to **CMD** within a week of issue of this Order.
5. Book of Accounts and other finance related activities including preparation of salary will be done from Headquarter of Zonal Office.
6. Zonal Manager, Railway Works Zone, Gurugram is advised to do Staff Reassessment / posting relocation as per the requirement and a detailed report in this regard may be submitted to **CMD** within a week of issue of this Office Order.

This is issued with the approval of the Competent Authority.



(Dr. Richa Mishra)
General Manager (HR)

Ccto:

1. Director (Engg.), NPCC Ltd.- List of manpower posted in this Zone Annex.-1
2. Director (Fin.), NPCC Ltd.- List of manpower posted in this Zone Annex.-1
3. Zonal Manager, Railway Works Zone, Gurugram - List of manpower posted in this Zone Annex.-1
4. All other Zonal Managers, NPCC Ltd.-For information please
5. All Divisional Heads, Corporate Office, NPCC Ltd., Gurugram / Regd. Office, Nehru Place, New Delhi.
6. TS(CPF) / TS(Gratuity Trust), IA/ NPCC Ltd. Corporate Office, Gurugram
7. DGM(IT), NPCC Ltd. Corporate Office, Gurugram-With a request to upload this circular on NPCC Website.
8. Personal file of individual concerned.

OSD TO CMD, WAPCOS & NPCC/ SPS To CMD/PS To CVO