



National Projects Construction Corporation Ltd

(A Govt. of India Enterprise)

Corporate Office: Plot No. 148, Sector-44,
Gurugram -122003, Haryana

सन्दर्भ सं. 500160/P/2019/ 1893

दिनांक: 11/07/2019

OFFICE ORDER

Management is pleased to rename Delhi Zone as North Western Zone and to designate **Shri Kamal Dev, Dy. General Manager (Mech.) as Zonal Manager** of North Western Zone with Headquarter at Gurugram.

2. Territory of North Western Zone, Gurugram with regard to the current projects as well as upcoming projects / business development has been defined and the same will be Delhi, Punjab, Haryana & Rajasthan States.
3. Further, Zonal Manager, North Western Zone, Gurugram is hereby directed to restructure the Office spaces in his Zone. In the Zone there will be only two categories of Offices i.e. Zonal Office & Project Offices. These Offices will be chargeable to the projects.
4. Size of the office is to be commensurate with the number of officers / staff operating from Zonal Office / Project Office. Wherever the hired offices are larger than the requirement, the same shall be vacated and smaller office is to be hired or the same offices may be retained partly and the remaining part of the office is to be vacated. A detailed report in this regard may be submitted to **CMD** within a week of issue of this Order.
5. Book of Accounts and other finance related activities including preparation of salary will be done from Headquarter of Zonal Office.
6. Zonal Manager, North Western Zone, Gurugram is advised to do Staff Reassessment / posting relocation as per the requirement and a detailed report in this regard may be submitted to **CMD** within a week of issue of this Office Order.

This is issued with the approval of the Competent Authority.

(Dr. Richa Mishra)
General Manager (HR)

Ccto:

1. Director (Engg.), NPCC Ltd.- List of the projects under Zone Annex.-1 & list of manpower posted in this Zone Annex.-2
2. Director (Fin.), NPCC Ltd.- List of the projects under Zone Annex.-1 & list of manpower posted in this Zone Annex.-2
3. Zonal Manager, Delhi Zonal Office, Gurugram - List of the projects under Zone Annex.-1 & list of manpower posted in this Zone Annex.-2
4. All other Zonal Managers, NPCC Ltd.-For information please
5. All Divisional Heads, Corporate Office, NPCC Ltd., Gurugram / Regd. Office, Nehru Place, New Delhi.
6. TS(CPF) / TS(Gratuity Trust), IA/ NPCC Ltd. Corporate Office, Gurugram
7. DGM(IT), NPCC Ltd. Corporate Office, Gurugram-With a request to upload this circular on NPCC Website.
8. Personal file of individual concerned.

OSD TO CMD, WAPCOS/ SPS To CMD/PS To CVO