

नैशनल प्रोजेक्ट्स कन्स्ट्रक्शन कारपोरेशन लिमिटेड
(भारत सरकार का उद्यम)
NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
PLOT NO. 67-68, SECTOR-25, FARIDABAD-121 004 (HARYANA)

Ref. No. P&A(NE)/WC/2013/192

Dated : 15.07.2013

OFFICE ORDER

The Competent Authority has accorded approval for releasing payment of Gratuity of Work-charged period in respect of employees who switched over to regular cadre provided, there is continuity of service and terminal benefits of work-charged period have not been settled separately in any case at the time of switching over.

It is, therefore, advised to all employees, who have served in work-charged cadre prior to switching over to regular cadre to forward a self contained application with documentary proof to Corporate Office duly certified by their Controlling Officer / Zonal Head for regularizing the period for gratuity purpose. The application must specifically indicate :-

- (a) period served in work-charged cadre (from - to);
- (b) if there is any interruption of service in between the two cadres;
- (c) whether the terminal benefits of the said work-charged period have already been settled. If not, a self attested declaration be submitted by the concerned employee to the effect that his gratuity has not been settled at the time of switching over to regular establishment.


(REKHA GHUMAN)
SR. MANAGER (P&A)

Distribution :

2. All Zonal Managers, NPCC Limited with a request to circulate the above amongst employees under their control for information. They are also requested to forward applications of eligible employees to Corporate Office for regularization of their work-charged period for gratuity purpose.
3. All Divisional Heads, NPCC Limited, Corporate Office, Faridabad - with a request to circulate the same to all the employees under their control.
4. Notice Board at Corporate Office, Faridabad / Registered Office, New Delhi.

SPS to CMD / PS to D(E) & D(F)