



नेशनल प्रोजेक्ट्स कन्स्ट्रक्शन कारपोरेशन लिमिटेड
(भारत सरकार का उद्यम)
NATIONAL PROJECTS CONSTRUCTION CORPORATION LTD.
(A Govt. of India Enterprise)

Advt. No. NPCC/Deputation/HR/02/2017

NPCC Ltd., a schedule 'B' Premier Central Public Sector Enterprise engaged in Engineering Construction, Planning, Operation and Project Management Consultancy in the fields of industrial Infrastructure, Thermal, Hydroelectric, Tunnelling, Railways, Highways, Surface Transport, Townships, Buildings, Dams, Weirs, Barrages, Public Health, Environmental Engineering and Border Fencing & Flood Lightning Works etc., having an annual turnover of Rs. 1002 crores, is in urgent need of Manager(HR), Dy. Manager(HR) & Asstt. Manager(HR) on deputation basis:

S.No.	Name of the posts	Scale of Pay (Rs.)	Eligibility	No. of tentative vacancies
1	Manager (HR)	E-2 (Rs. 20600-46500) (IDA)	i)The candidate must be working in scale of pay Rs. 20600-46500 (IDA) or Rs. 15600-39100 (6 th pay CDA) in pay band, PB-3, with grade pay Rs. 6600.* ii)The candidate must have MBA(HR) or equivalent qualification OR Bachelor's degree with 30 years of relevant experience in Central/State PSU/Govt. organization.	Total: 1 No.
2	Dy. Manager (HR)	E-1 (Rs. 16400-40500) IDA	i)The candidate must be working in scale of pay Rs. pay Rs. 16400-40500 (IDA) or Rs. 9300-34800 (6 th pay CDA) in pay band ,PB-2, with grade pay Rs. 5400.* ii) The candidate must have MBA(HR) or equivalent qualification OR Bachelor's degree with 30 years of relevant experience in Central/State PSU/Govt. organization.	Total: 1 No.
3	Asstt. Manager (HR)	E-0 (Rs. 12600-32500) IDA	i)The candidate must be working in scale of pay Rs. 12600-32500 (IDA) or Rs. 9300-34800 (6 th pay CDA) in pay band ,PB-2, with grade pay Rs. 4200.* ii)The candidate must have MBA(HR) or equivalent qualification OR Bachelor's degree with 30 years of relevant experience in Central/State PSU/Govt. organization.	Total: 1 No.

***NOTE:** Even those who are in somewhat similar scales are also eligible and in case they are selected, they will be adjusted in a grade not lower than theirs and be given the designation of that grade but will continue to draw their parent pay and admissible allowances only. This will be applicable to those also who are in the CDA pattern of scales. For all the above posts, qualifying degrees must be from an Institute/University recognized by UGC/AICTE/Government. **The last date of submission of application is 21 days from the date of uploading of this advertisement on NPCC website.** Application may be sent to the following address:

The Group General Manager (HR),
NPCC Limited,
Corporate Office,
Plot No. 148, Sector-44,
Gurugram – 122003 (Haryana),
Tel. Ph. No. 0124-2385223.
Web Site – www.npcc.gov.in

Sd/-
Group General Manager(HR)



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National Projects Construction Corporation Limited
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Advt. No. NPCC/Deputation/HR/02/2017

NPCC Limited, a premier Schedule 'B' CPSU engaged in Engg. Construction, Planning, Operation and Project management consultancy having an annual turnover of about Rs. 1002 crores, invites applications for the posts of Manager(HR), Dy. Manager(HR) and Asstt. Manager(HR) to be filled on deputation basis as detailed below:

A. MANAGER (HR)

1. Name of the Post - Manager(HR)
2. Number of post - 1 (One)
3. Scale of pay - Rs. 20600-46500 (IDA)
4. Method of Recruitment - By deputation
5. Eligibility-
 - i) The candidate must be working in scale of pay Rs. 20600-46500 (IDA) or Rs. 15600-39100 (6th pay CDA) in pay band, PB-3, with grade pay Rs. 6600. #
 - ii) The candidate must have MBA(HR) or equivalent qualification
OR Bachelor's degree with 30 years of relevant experience in Central/State PSU/Govt. organization.
6. Job Profile-

The candidate will be responsible for providing practical, consistent and proactive support, direction and advise to other division Managers on HR procedure, policy, hiring, recruitment, training, compensation, promotion. The candidate will be also responsible for IR matters, welfare, labour laws and relating legal issues. He /She must have knowledge of establishment matters with good noting and drafting skills.

B. DY. MANAGER (HR)

1. Name of the Post - Dy.Manager(HR)
2. Number of post - 1 (One)
3. Scale of pay - Rs. 16400-40500 (IDA)
4. Method of Recruitment - By deputation
5. Eligibility-
 - i) The candidate must be working in scale of pay Rs. 16400-40500 (IDA) or Rs. 9300-34800 (6th pay CDA) in pay band ,PB-2, with grade pay Rs. 5400. #
 - ii) The candidate must have MBA(HR) or equivalent qualification
OR Bachelor's degree with 30 years of relevant experience in Central/State PSU/Govt. organization.
6. Job profile-

The candidate will be responsible for framing, formulating and implementing rules, procedures and policies related to Human Resources Management, etc. He /She must have knowledge of establishment matters with good noting and drafting skills.

C. ASSTT. MANAGER (HR)

1. Name of the Post - Asstt. Manager(HR)
2. Number of post - 1 (One)
3. Scale of pay - Rs. 12600-32500 (IDA)
4. Method of Recruitment - By deputation
5. Eligibility-
 - i) The candidate must be working in scale of pay Rs. 12600-32500 (IDA) or Rs. 9300-34800 (6th pay CDA) in pay band ,PB-2, with grade pay Rs. 4200. #
 - ii) The candidate must have MBA(HR) or equivalent qualification
OR Bachelor's degree with 30 years of relevant experience in Central/State PSU/Govt. organization.
6. Job profile-

The candidate will be responsible for framing, formulating and implementing rules, procedures and policies related to Human Resources Management, etc. He /She must have knowledge of establishment matters with good noting and drafting skills.

General conditions:

1. #For all the above mentioned posts of Manager(HR), Dy. Manager(HR) and Asstt. Manager(HR), even those who are in somewhat similar scales are also eligible and in case they are selected, they will be adjusted in a grade not lower than theirs and be given the designation of that grade but will continue to draw their parent pay and admissible allowances only. This will be applicable to those also who are in the CDA pattern of scales.
2. Period of deputation - Period of deputation will be 3 years which can be extended up to 5 years.
3. While on deputation, the officers selected will be governed by the instructions and such other general or special orders issued by the Central Government from time to time.
4. For all the above posts, qualifying degrees must be from an Institute/University recognized by UGC/AICTE/Government
5. Applications in the prescribed proforma should be routed through proper channel to Group General Manager(HR), NPCC Limited, Plot No. 148, Sector-44, Gurugram – Haryana – 122003 within 21 days of the date of uploading of this advertisement on NPCC website. Advance copy can be submitted so as to ensure receipt of application within prescribed time. However, if candidate is selected on the basis of advance copy, joining of candidate will be accepted only when proper relieving order from the parent department is received. The forwarding authority should send following information/documents alongwith application:
 - a) Vigilance clearance.
 - b) Up to date CR Dossier, containing the ACRs upto the period ending December, 2015 or March, 2016 (As applicable). In case the original ACRs cannot be made available, photocopy of ACRs dully attested for last five years may be sent.
 - c) A certificate on a separate sheet to the effect that the employer has no objection to the appointment of the applicant as Manager (HR) /Dy. Manager(HR)/Asstt. Manager(HR) , as applicable, in NPCC Limited on deputation.
 - d) Integrity Certificate.
 - e) Major or Minor Penalty statement.

BIO- DATA PROFORMA

1. Name and Address (in Block Letters) :
2. Date of Birth (in Christian era) :
3. Date of retirement under Central/
State Government rules :
4. Educational Qualifications :
5. Whether educational and other
Qualification Required for the post
are satisfied (if any qualification has
been treated as equivalent to the
one prescribed in the rules, state
the authority for the same) :

Qualification/Experience
required

Qualifications/
experience
possessed by
the Officer

Essential (1)
(2)
(3)

Desirable(1)
(2)

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/ Instt./ Organization	Post held	From	To	Basic Pay	Scale of Pay	Nature of Duties

8. Nature of present employment i.e. Adhoc or temporary or quasi permanent or permanent :
9. In case the present employment is held on Deputation/contract basis, please state,
 - (a) The date of initial appointment :
 - (b) Period of appointment on deputation/
Contract :

(c) Name of the parent office/ organization:
to which you belong.

10. Additional details about present :
Employment :

Please state whether working under :

(a) Central Government :

(b) State Government :

(c) Autonomous Organizations :

(d) Government Undertakings :

11. Total emoluments per month drawn :

12. Additional information, if any which :
you would like to mention in support
of your suitability for the post. Enclose
a separate sheet, if the space is
insufficient.

13. Whether belongs to UR/SC/ST/OBC(NCL)/PWD:

14. Remarks

DATE_____

Signature of the candidate

Countersigned by
Employer

Address _____
