



## NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED

(A Government of India Enterprise)  
North Eastern Region(C), Band stand,  
PO: Madanriting, Shillong – 793 021.

### NOTICE INVITING TENDER

NIT No.700001/NPCCCL/NER(C)/Tender/2012-13/815

Dated:- 28.06.2012

Sealed open tenders in the prescribed form for the construction of buildings and related development works at various locations mentioned below are invited for and on behalf of Chairman & Managing Director, NPCC Limited from the registered contractors of NPCC Ltd. of appropriate category.

Package No.	Site Location	EMD (Rs.in Lakhs)	Date of Sale of Tender Document	Date of Submission of Tender Document	Date of Opening of Tender
470	Moreh (Manipur)	3.95	12.07.2012 to 19.07.2012 upto 17.00 Hrs.	20.07.2012 upto 15.00 Hrs.	20.07.2012 at 16.00 Hrs.

(1) Cost of tender document is Rs.5000.00 for each package. (2) Application for the tender form shall be accompanied with the cost of tender document as indicated above in the form of Demand Draft / Bankers Cheque from any Nationalized Bank / Scheduled Bank in favour of NPCC Ltd. payable at Shillong (3) The latest relevant documents like EPF, Sales Tax, Bank Solvency and Credentials etc. should be submitted. (4) NPCC reserves the right to reject or accept any or all applications/tenders without assigning any reason. (5) For eligibility criteria and other details the intending tenderer may visit NPCC web site [www.npcc.gov.in](http://www.npcc.gov.in) and Assam Rifles web sites [www.assamrifles.com](http://www.assamrifles.com). Any corrigendum/addendum/errata in respect of above tenders shall be made available only at the above mentioned web sites. No further press advertisement will be given. Hence prospective bidders are advised to visit the web sites regularly for above purpose.

ZONAL MANAGER  
NPCC Ltd., NER(C), SHILLONG.

CC to:

1. GM (PMC/IT), NPCC Ltd., C.O., Faridabad.
2. Manager (F), NPCC Ltd., NER(C), Shillong.
3. Notice Board of NPCC Ltd., NER(C), Shillong / Notice Board, DGAR, Shillong.



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PO: Madanriting, Shillong – 793 021**

**NIT No.700001/NPCCL/NER(C)/Tender/2012-13/815**

**Dated:- 28.06.2012**

**NOTICE INVITING TENDER**

Sealed tenders for Package No. 470 at Moreh (Manipur) for Assam Rifles works is invited for and on behalf of Chairman & Managing Director, NPCC Limited. The date of sale, submission and opening of tender documents for this Package is from [12.07.2012 to 19.07.2012 & 20.07.2012](#) respectively. For further details log on to web sites [www.npcc.gov.in](http://www.npcc.gov.in) and [www.assamrifles.com](http://www.assamrifles.com). Any corrigendum/addendum/errata in respect of above tenders shall be made available only at the above mentioned web sites. No further press advertisement will be given. Hence prospective bidders are advised to visit the web sites regularly for above purpose.

Zonal Manager  
NPCC Ltd., NER(C), Shillong

CC to :

1. GM (PMC/IT), NPCC Ltd., C.O., Faridabad.
2. Manager (F), NPCC Ltd., NERC), Shillong.
3. Notice Board of NPCC Ltd., NER(C), Shillong / Notice Board, DGAR, Shillong.

Ref No.700001/NPCC/NER(C)/Tender/2012-13/815      Dated: **28.06.2012**

**NOTICE INVITING TENDER**

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Zonal Manager  
NPCC Ltd., NER(C), Shillong

Ref.No.700001/NER(C)/816

Dated:- 28.06.2012

The Impact Inc.  
SHILLONG.

Sub: Insertion of Notice Inviting Tender for the publication in Newspapers – reg.

Dear Sir,

Please find enclosed herewith NIT No.700001/NPCCL/NER(C)/Tender/2012-13/815 dated 28.06.2012 for the publications in the following Newspaper.

01. The Shillong Times.
02. The Telegraph.

You are requested to pursue the above daily publications and arrange to publish in the News Paper immediately. The above NIT may be inserted in a minimum space possible. The charges for the same may be sent to this office for payment.

Thanking you,

Yours faithfully,

**Encl: As above**

Zonal Manager

Copy to:

2. The Chief Engineer, HQ. DGAR, Shillong with a request to insert the NIT in Assam Rifles website for which soft copy showing the terms and conditions of the NIT and hard copy of the above is also enclosed please.
3. The General Manager (PMC/IT), NPCC Ltd., CO., Faridabad for kind information. The above NIT is sent through NPCC E-mail No. [npcc1957@rediffmail.com](mailto:npcc1957@rediffmail.com). The same may be down loaded and published in NPCC website. Also we are enclosing the hardcopy of NIT along with terms and condition of the NIT pages for office record.
4. The Manager (F), NPCC Ltd., Shillong.

### 1.1 **Earnest Money Deposit:**

The EMD shall be in the shape of Demand Draft/Bankers Cheque in favour of NPCC Ltd, payable at Shillong from any Nationalized Bank/ Scheduled Bank. Earnest Money Deposit in any other shape shall be summarily rejected.

1.2 **Cost of Tender Documents : Rs.5,000/-(Five Thousand Only)** for each package to be paid by DD/BC in favour of NPCC Ltd, payable at Shillong. Rs.200/- are to be paid extra if the documents are required to be sent by post. NPCC will not be responsible for any postal delay.

1.3 **Sale of Tender Documents:** On any working day from [12.07.2012 to 19.07.2012](#) between 10.00 AM to 5.00 PM from the Office of the Zonal Manager, NPCC Ltd, NER(C), Band Stand, PO Madanriting, Shillong.-793 021.

1.4 **Last date of Receipt of Tender Documents:** On [20.07.2012](#) upto 15.00 Hrs at the Office of Zonal Manager, NPCC Ltd, NER(C), Band Stand, PO: Madanriting, Shillong-793 021.

1.5 **Opening of Tenders:** On [20.07.2012](#) at 16.00 Hrs at the Office of Zonal Manager, NPCC Ltd, NER(C), Shillong.

1.6 **Completion period.** : As mentioned in Tender Document.

1.7 The documents consist of two volumes. Volume – I deals with NIT, General Conditions, Special Conditions, Specifications etc. Volume – II deals with BOQ and Price Bid.

### 2.0 **MODE OF SUBMISSION**

The tender is to be submitted in a single sealed envelop and on the face of it, the following shall be written:

1. Name of the work.
2. NIT Number.
3. Date of submission.
4. Date of opening.
5. Package Number.

This TENDER shall accompany the following additional documents for pre-qualification :

1. Acceptance letter in the letter head for un-conditional acceptance of the tender conditions as per proforma given in NIT at Page No.9.
2. Earnest Money in the shape of Demand Draft and Bankers Cheque only payable at Shillong.
3. Credentials for the similar type of work done during last seven years, certified by Govt. Officers not below the rank of Executive Engineer.

4. Balance Sheet for last 3 (Three) years.
5. EPF Registration Certificate.
6. Sales Tax Registration Certificate.
7. Solvency Certificate from Nationalised Bank.
8. Name of Technical Persons to be posted/deployed for this work.

The Tender containing Volume – I and Volume – II (Price Bid) along with the above said documents shall be put in an envelope and shall be duly sealed and delivered at the place of submission of tender before the date and time fixed for receipt of tender. The tenders received after the date and time of tender receipt shall not be considered and shall be returned to the tenderer unopened. NPCC shall not be responsible for any postal or other delays and shall not take care to ensure the submission of tender at the place of receipt of tender before due date and time fixed for tender receipt. All envelopes shall be addressed to the ZONAL MANAGER, NPCC LTD, NER(C), BANDSTAND, PO: MADANRITING, SHILLONG-793 021.

- 2.1 The tenders shall be opened in presence of the Tenderers at the date and time of opening mentioned in the NIT. Tender of those who un-conditionally accept the tender conditions and enclose all the documents as per requirements including Earnest Money mentioned at clause No.2.0 (mode of submission) shall be verified for the Technical/ Financial qualification. Technically & Financially qualified tenders shall be considered for further processing of tenders. The tenders not accompanied by un-conditional acceptance of tender conditions shall be rejected
- 2.2 Once the tenderer has given an unconditional acceptance to the tender conditions in its entirety, he is not permitted to put any remark(s)/condition(s) (except unconditional rebate on price, if any) in the tender document.
- 2.3 In case the condition 2.2 mentioned above is found violated at any time after opening of tender, the tender shall be summarily rejected and NPCC shall without prejudice to any other right or remedy, be at liberty to forfeit the Earnest Money Deposit as specified in para 1.1 above.

### 3.0 **EARNEST MONEY DEPOSIT**

The agency has to submit the requisite EMD as mentioned in NIT and without EMD the tender will be summarily rejected.

- 4.0 NPCC reserves the right to reject any or all the tenders in part or in full without assigning any reason whatsoever thereof, NPCC does not bind itself to accept the lowest tender. NPCC also reserves the right to split up the work among two or more agencies.

### 5.0 **HOW TO FILL UP THE TENDER :**

The offer shall be given for different construction works as follows :

1. Building work : The offer shall be on square meter basis.

2. Development work : The estimated rate and amounts are given in the BOQ. The tenderer have to quote their offer in percentage above or below or at-par the estimated amount. The payment will be made as per the actual work done and item wise measurement basis.

All the above two works should be brought in the Abstract at appropriate place shown in the BOQ

- 5.1 The tenderers should quote in figures as well as in words the rates and amounts tendered by them. The amount for each item should be worked out and the requisite totals and page totals given.
- 5.2.1 Special care should be taken to write the rates and amounts in figures as well as in words in such a way that no alteration is possible. The total amount should be written both in figures and in words. In case of figures, the word 'Rs' should be written before the figures of Rupees and word 'P' after the decimal figure.
- 5.3 In case of any discrepancy between the rates quoted in figures and words, the rate on which the amount has been worked out shall be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rate written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and in words tally but the amount is not worked out correctly, the rates quoted by the contractor will be taken as correct and not the amount.
- 6.0 The tenders shall be strictly as per the conditions of contract. Tenders with any additional condition(s)/modifications shall be rejected.
- 7.0 The witnesses to the Tender/Contract Agreement shall be other than the tenderer/tenderers competing for this work and must indicate full name, address, status/occupation with dated signatures.

## 8.0 **VALIDITY OF TENDER**

The tenders for works shall remain open for acceptance for a period of 90 (Ninety) days from the date of opening of the tenders. If any tenderer withdraws his tender before the said period or makes any modification in terms and conditions of the tender to his benefit which are not acceptable to NPCC then NPCC shall without prejudice to any other right or remedy, be at liberty to forfeit the EMD.

## 9.0 **ACCEPTANCE OF TENDER**

The acceptance of tender will rest with the NPCC who does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all the tenders received without assigning any reason thereof. Tenders in which any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

- 10.0 Canvassing whether directly or indirectly in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

## **11.0 PERFORMANCE GUARANTEE/INITIAL SECURITY DEPOSIT**

Within 15 days from issue of LOA / LOI the tenderer shall submit initial Security Deposit amounting to 5% (Five Percent) of the awarded value of work in the form of Demand Draft in favour of NPCC LTD, or Bank Guarantee or Fixed deposit receipt from any Nationalized Banks of equivalent value. The B.G. and FDR should be taken covering with a grace period of 3 (three) months for lodgment of claim over and above the total contract period. The initial Security Deposit shall be refunded after completion of work and preparation of final bill

## **12.0 SECURITY DEPOSIT;**

The Security Deposit will be collected by deductions from the running bills of the contractors at the rate of 5% of contract value. This is in addition to the performance guarantee of 5% mentioned at Clause No.11.0 above.

13.0 On acceptance of tender, the name of the authorized representative(s) of the contractor who would be responsible for taking instructions from Engineer-in-charge or its authorized representative shall be intimated by the contractor within 07 days of issue date of telegram/letter/fax of intent by NPCC.

14.0 The tenderer shall not be permitted to tender for works if his near relative is posted as an Accountant or an Assistant Engineer or any higher rank in the project office or concerned Zonal Office of the NPCC. The contractor shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are near relatives to any of the officers in NPCC. Any breach of this condition by the tenderer would render him liable to the withdrawal of the work awarded to him and forfeiture of Earnest Money and Security Deposit. This may also debar the contractor from tendering for future works under NPCC.

## **15.0 TAXES AND DUTIES:**

15.1 The bidder should quote the rates excluding the sales tax Work Contract Tax and Value added Tax (VAT) on work contract. In the event of non payment/default in payment of any octroi, royalty, cess, turnover tax, sales tax, including the purchase tax, consignment tax or any labour dues and E.P.F. etc, by contractor, the NPCC reserves the right to withhold the dues/payments of contractor and make payment to local / state / Central Government authorities or to labours as may be applicable.

15.2 Deleted.

15.3 The contractor should submit along with the tender Registration Certificates with Sales tax on works contract authority and EPF Authorities.

15.4 Tenderer should quote all prices, including the liability of turnover tax, octroi or any other levy as applicable in the respective state excluding sales tax on work contract and value added tax (VAT) on work contract.

## **16.0 TIME OF COMPLETION**

16.1 As mentioned in Tender Document.



- 16.2 The tenderer shall be deemed to have gone through the various conditions and clauses of the tender and visited the site before quoting their rates. Once they make an offer for this work, no claim whatsoever shall be entertained on this account.

**17.0 DRAWINGS**

- 17.1 The drawings are available in the Zonal Office Shillong, which are kept open for the verification of the tenderers. However the Plan, Elevation and specification for finishing items are enclosed in the Vol. II along with BOQ for reference and quoting the rates, which are open for seeing during the official hours on any working day. Clarification if any can be had from the Deputy General Manager (Works). NPCC shall not take any responsibility for non verifying the drawings by the tenderers in case of failure to see/verify.

**18.0 COST TOWARDS THE DESIGN AND DRAWINGS**

- 18.1 Deleted

**19.0 ESCALATION**

- 19.1 As mentioned in Tender Document

**20.0 Prequalification Criteria**

1. The tenderers shall have EPF registration.
2. The tenderers shall have Sales Tax registration with the concerned authorities of State/Centre.
3. Average Annual financial turnover during the last 3 years ending 31<sup>st</sup> March, of the previous financial year should be at least 30% of the estimated cost.
4. Experience of having successfully completed similar works during the last seven years ending last day of the month previous to the one in which applications are invited should be either of the following.
  - (a) Three similar completed works costing not less than the amount equal to 25% of the estimated cost.

(Or)
  - (b) Two similar completed works costing not less than the amount equal to 35% of the estimated cost.

(Or)
  - (c) One similar completed work costing not less than the amount equal to 60% of the estimated cost.

- 21.0 Deleted

- 22.0 Deleted.

Zonal Manager

## ACCEPTANCE LETTER

### TO BE ENCLOSED IN ENVELOPE-1

NPCC Ltd,  
Plot No.67-68, Sector-25  
Faridabad – 121 004

Sir,

### ACCEPTANCE OF TENDER CONDITIONS

1. The tender documents for the work “CONSTRUCTION  
\_\_\_\_\_
- have been sold to me/us by National Projects Construction Corporation Limited and I/We hereby unconditionally accept the tender conditions and tender documents in its entirety for the above work.
2. The contents of \_\_\_\_\_ of the Tender documents (Notice inviting Tenders and instructions to Tenderers) have been noted wherein it is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remark(s)/condition(s) (except unconditional rebate on price, if any) in the tender enclosed and the same has been followed in the present case. In case this provision of the tender shall be summarily rejected and NPCC shall, without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.
3. The required earnest money for this work is enclosed herewith.
4. If I/we will not fulfill the minimum qualifying criteria of the tender I/we will not lodge any claim for allotment of work.

Yours faithfully

(Signature of the Tenderer  
With rubber stamp)

Dated\_\_\_\_\_

*CHECKLIST FOR THE SUBMISSION OF TENDER*

Whether the following documents are enclosed :

1	Acceptance letter in the proforma	Yes	No
2.	Earnest Money Deposit	Yes	No
3.	EPF Registration certificate	Yes	No
4.	Sales Tax Registration certificate	Yes	No
5.	Credentials in the proforma enclosed for similar work	Yes	No
6.	Balance sheet for the last 3 years	Yes	No
7.	Company registration certificate/proof of constitution	Yes	No
8.	Solvency certificate	Yes	No
9.	Name of the technical persons to be posted/deployed for this work	Yes	No

PROFORMA OF CREDENTIAL FOR SIMILAR TYPE OF WORK  
(TO BE FURNISHED BY CONTRACTOR)

S.No.	Name of work	Name of the organization to whom you have worked	Work order/ Agreement No.	Value of work	Completion period	Reasons for delay if any	Remarks
1	2	3	4	5	6	7	8

*INSTRUCTION TO TENDERERS*

Before filling up the tender:

- (a) All the rates should be quoted in figures and words.
- (b) All the columns of abstract sheets should be completely filled up otherwise can be treated as incomplete and the bid is liable to be rejected.
- (c) In case of any error or discrepancy the rates, quoted in words shall only be considered.
- (d) All the pages should be duly signed and stamped by the Tenderers.
- (e) The tenders are tentative and should be executed on quoted and accepted as per site conditions and in due consultations of NPCC/Assam Rifles

## **INFORMATION AND INSTRUCTIONS FOR TENDERERS**

1. The Details of work to be carried out and its scope is given in the Notice Inviting Tender which also indicate a best description of the Project where work is to be executed. The Tenderers are advised, to study the tender carefully before rates are quoted.
2. The Tenderers in their own interest are also advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders in respect of the site conditions including but not restricting to the following which may influence or effect the cost thereof under the contract.
  - a) Site conditions including access to the site, existing and required roads and other means of transport communication for use by him in connection with the work.
  - b) Requirement and availability of land and other facilities for his enabling works colonies, stores and workshops etc.
  - c) Ground condition including those bearing upon transportation, disposal, handling and storage of materials required for the work or obtained there from.
  - d) Source and extent of availability of suitable materials including water etc. and labour (Skilled and unskilled) required for work and Laws and Regulations governing their use and employment.
  - e) Geological, Metrological, Topographical and Other general features of the site and its surroundings as are pertaining to and needed for the performance of the work, with other specification, drawings for reference and guidance.
  - f) The limit and extent of surface and sub-surfaced water to be encountered during the performance of the work and the requirement of drainage and pumping.
  - g) The type of equipment and facilities needed, preliminary to and for the performance of the work and
  - h) All other information as to the risks contingencies and other circumstances which may influence or affect the work or the cost hereof under this contract.
3. The tenderers should note that information, if any, in regard to the site local conditions as contained in this tender document except for the material agreed to be supplied by the NPCC Ltd. has been given thereby to assist the tenderers and is not warranted to be complete. It is, however in the scope of the tenderer to arrange all the construction material except otherwise specialized to.

The tenderers should note and bear in mind that NPCC Ltd. bear no responsibility for the lack of maintenance of the work any information relating thereto on their part. The consequences of the lack of any knowledge as aforesaid on the part of the tenderers shall be at their risk and cost and no charge or claims whatsoever consequent upon the lack of any information knowledge of understanding shall be entertained or payable by the NPCC Limited.

The offer should be valid for 90 (ninety) days from the date of opening of the tender.
4. The tender should be submitted in the prescribed form and the same should be signed properly as laid down hereunder.
  - a) If the tender is submitted by an individual it shall be signed by the proprietor above his full name and full name of his firm with its current business address.
  - b) If the tender is submitted by a proprietary firm, it shall be signed by the proprietor above his full name of his firm with its current business address.
  - c) If the tender is submitted by a firm in partnership, it shall be signed by all the partners of the firm above their full name and current business addresses, or by a partner holding the power of attorney for the firm by signing the tender in which case a certified copy of the power of attorney shall accompany the tender. A

certified copy of the partnership deed and current business address of all the partners of the firm shall accompany the tenders.

- d) If the tender is submitted by a limited company or a limited Corporation n, it shall be signed by a duly authorized person holding the power of attorney for signing the tender in which case certified copy of the power of attorney shall accompany the tender. Such company or Corporation may be required to furnish satisfactory evidence of its existence before the contract is awarded.
  - e) If the tender is submitted by a group of firms, the sponsoring firm shall submit complete information pertaining to each firm in the group and state along with the bid as to which of the firms shall have the responsibility for tendering and for completion of the contract document and furnish evidence admissible in law in respect of the authority assigned to such firm on behalf of the group of firms for tendering and for completion of the contract document. The full information and satisfactory evidence pertaining to the participation of each member of the group of firm in the tender shall be furnished along with the tender.
  - f) All witness and sureties shall be persons of status and their full names occupations and addresses shall be stated below their signatures. All signatures affixed on each page in the tender will be dated.
5. Cost of the tender document is Rs. 5000/- (Rupees Five Thousand only) Non Refundable for each package. The agency has to apply separately for each package along with Demand Draft for Rs.5000/- in favour of NPCC payable at Shillong.
  6. An Earnest Money Deposit at the rate of 2% of the estimated cost or the amount mentioned in the Tender/NIT for each package should be deposited along with the tender in the form of DD/Banker's cheque from a Nationalized Bank in favour of NPCC Ltd., payable at Shillong. The Bid without EMD shall be considered incomplete and summarily rejected.
  7. The scope of work includes construction of all civil, (internal water supply, electrical and sewage works, sewage connection from mainline to the building including construction of septic tank, soak pit and external electrification, water supply including the pipe line, Over head/Under ground water tank, road, paths, retaining wall and other development works as required at site as per the conditions after the due approval of Assam Rifles Engineer in Charge/as per the instruction of Engineer-in-charge of NPCC, The work has to be carried out strictly as per the specifications and drawings.
  8. The bidder should visit the site before quoting the rates. The full set of drawings for the proposed construction are available at the Zonal Office, Shillong for reference the same can be verified and studied before quoting the tender. However the Plan, Elevation and the specification for finishing items are enclosed in the Vol. II along with BOQ for reference and quoting the rates/Tender.
  9. The building works including septic tank and soak pit are Lump Sum basis whereas all other development works are on item rate basis, quantities of development works can vary as per the site Conditions.
  10. The rates should be quoted both in words & figures, in case of disputes any, rates quoted by words are final and binding on the Tenderers.
  11. The documents can be collected from Deputy General Manager (Works), NER(C) upto 5.00 P.M. on any working days.
  12. The tenders shall be opened in the presence of tenderers or their authorized representatives who may wish to present. First Technical bid will be opened and then after scrutiny of Technical bid, qualified bidders will be informed in advance for opening the Financial bid. Financial bid of Technically disqualified tenders will be returned unopened along with the EMD submitted.
  13. NPCC reserves the right to accept or reject any or all the tenders without assigning any reason.