

NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED
(A Govt. of India Enterprise)
PLOT NO.67-68, SECTOR-25, FARIDABAD-121004 (HARYANA)
CORPORATE OFFICE

No.500109/TA/544

Dated: 13/11/2006.

OFFICE ORDER

The Board of Directors in their 241st meeting held on 29.08.2006, has approved the following **amendments** in the **“NPCC Traveling and Daily Allowance Rules, 2006”** earlier issued vide Order No.500109/TA/326 dtd.27.07.2006, are as under:-

NPCC TRAVELLING AND DAILY ALLOWANCE RULES '2006- (Amendment)

4. UNDER HEAD CLASSIFICATION

For the purpose of these rules, the employees of the Company are classified into the following grades according to the range of pay in which they are at the time of tour of duty or transfer.

IDA Pay scale in the minimum starting pay scale to maximum starting pay scale of which the employee is :-

CATEGORY IDA PATTERN	RANGE 'MINIMUM STARTING PAY SCALE TO MAXIMUM STARTING PAY SCALE (IDA)
CMD & DIRECTORS	Rs. 25750-30500 / 22000-
ED, GGM, GM	Rs. 20500-26500 / 18500-23900
AGM / DGM	Rs. 17500-22300 / 16000-20800
MANAGER /SDM/DM	Rs. 14500-18700 /10750-16750
ABOVE SUPERVISORY STAFF BUT BELOW DM.	Rs. 8600-14600 TO 6550-11350
SUPERVISORY STAFF (Rs.5200/- and above but less than Rs.6550/-)	Rs. 6550-11350 TO 5200-8000
NON-SUPERVISORY STAFF (Below Rs.5200/-)	Rs. 5000 -7400 & BELOW

5. UNDER HEAD CONTROLLING OFFICER :

For the purpose of journeys on tour, the controlling officers under head '**For Journeys in India**' as per existing Manual of Orders Correction Slip No.40 dtd. 06.02.2006 and also added one more Category in S.No.4 below Sl.No.3 as per said Correction Slip will be as indicated below for the employees of different categories.

S.No.	Category	For Journeys in India	For Journeys outside India
1	CMD	The Officer concerned himself	Ministry of Water Resources
2	DIRECTORS	CMD	Ministry of Water Resources
3	ED, GGM, GM, AGM, ZM, & DIVISIONAL HEAD	FULL - for themselves & Officers, Staff working under them subject to tour programme of ZM is approved by the CMD in advance and for other officers by their competent authority.	CMD
4	CS/EE/UO	FULL - For Officers and Staff working under his charge.	CMD
5	ALL OTHER EMPLOYEES	ZM/ Divisional Head/ HoD	CMD

6. Under Head Modes of Travel for journeys on tours of duty.

(a) Mileage allowance for journeys by Air.

" Chairman & Managing Director is entitled to travel in Executive Class by Govt./Private Carriers . Travel by air within the country in economy class by Govt./Private Carriers permissible on tour in the case of Directors & other officers in the receipt of starting Scale of pay of Rs. 16,000 and above (from DGM Level and above). The Chairman & Managing Director in special circumstance can allow any employee to travel by Air in case of emergency and for the interest of the Corporation."

"Employees who are not entitled / authorized to travel by air can make journey by air, however their claim will be restricted to the highest entitled class."

(b) Mileage allowance for journey by Rail.

CATEGORY IDA PATTERN	RANGE 'MINIMUM STARTING PAY SCALE TO MAXIMUM STARTING PAY SCALE (IDA)	ENTITLEMENT
CMD & DIRECTORS	Rs. 25750-30500 / 22000-	AC FIRST CLASS
ED, GGM, GM	Rs. 20500-26500 / 18500-23900	AC FIRST CLASS
AGM / DGM	Rs. 17500-22300 / 16000-20800	IIND AC 2-TIER SLEEPER
MANAGER /SDM/DM	Rs. 14500-18700 /10750-16750	IIND AC 2-TIER SLEEPER
ABOVE SUPERVISORY STAFF BUT BELOW DM.	Rs. 8600-14600 TO 6550-11350	FIRST CLASS / AC-III TIER SLEEPER/
SUPERVISORY STAFF (Rs.5200/- and above but less than Rs.6550/-)	Rs. 6550-11350 TO 5200-8000	FIRST CLASS / AC-III TIER SLEEPER
NON-SUPERVISORY STAFF (Below Rs.5200/-)	Rs. 5000 -7400 & BELOW	SLEEPER CLASS

- Note :** 1. Employees who are entitled to travel on tour/transfer by 1st Class/ AC 3-Tier/AC Chair Car may travel by AC 2-Tier, if any of the trains connecting the originating and destination stations by the direct shortest route do not provide any for any of the three classes of accommodation.
2. If any Employee of the Corporation travel by Air, his claim will be restricted to the entitled class unless the same is approved by competent authority.

The entitlement of Travel by **Rajdhani & Shatabdi Express** have been clubbed in single Para and applicable as under & Para under head ' Travel by Shatabdi Express Trains' is hereby deleted :

CATEGORY IDA PATTERN	RANGE 'MINIMUM STARTING PAY SCALE TO MAXIMUM STARTING PAY SCALE (IDA)	ENTITLEMENT
CMD & DIRECTORS	Rs. 25750-30500 / 22000-	AC FIRST CLASS
ED, GGM, GM	Rs. 20500-26500 / 18500-23900	AC FIRST CLASS
AGM / DGM	Rs. 17500-22300 / 16000-20800	IIND AC 2-TIER SLEEPER
MANAGER /SDM/DM	Rs. 14500-18700 /10750-16750	IIND AC 2-TIER SLEEPER
ABOVE SUPERVISORY STAFF BUT BELOW DM.	Rs. 8600-14600 TO 6550-11350	FIRST CLASS / AC-III TIER SLEEPER/
SUPERVISORY STAFF (Rs.5200/- and above but less than Rs.6550/-)	Rs. 6550-11350 TO 5200-8000	FIRST CLASS / AC-III TIER SLEEPER
NON-SUPERVISORY STAFF (Below Rs.5200/-)	Rs. 5000 -7400 & BELOW	AC III TIER / CHAIR CAR

(c) Mileage Allowance for Journeys by Sea or by River Steamer.

Mileage Allowance for Journey by Sea or by River Steamer is applicable as under :

CATEGORY IDA PATTERN	RANGE 'MINIMUM STARTING PAY SCALE TO MAXIMUM STARTING PAY SCALE (IDA)	ENTITLEMENT
CMD & DIRECTORS	Rs. 25750-30500 / 22000-	HIGHEST CLASS
ED, GGM, GM	Rs. 20500-26500 / 18500-23900	HIGHEST CLASS
AGM / DGM	Rs. 17500-22300 / 16000-20800	HIGHEST CLASS
MANAGER /SDM/DM	Rs. 14500-18700 /10750-16750	If there is two classes only on the steamer, the lower class.
ABOVE SUPERVISORY STAFF BUT BELOW DM.	Rs. 8600-14600 TO 6550-11350	If there be two classes only on the steamer, the lower class.
		If there be three classes, the middle or the second class.
		If there be four classes, the third class
SUPERVISORY STAFF (Rs.5200/- and above but less than Rs.6550/-)	Rs. 6550-11350 TO 5200-8000	If there be two classes only on the steamer, the lower class.
		If there be three classes, the middle or the second class.
		If there be four classes, the third class
NON-SUPERVISORY STAFF (Below Rs.5200/-)	Rs. 5000 -7400 & BELOW	The lowest Class

Accommodation entitlements for travel between the mainland and the 'Anandaman & Nicobar ' group of island and the 'Lakshadweep' group of island by ships operated by the shipping Corporation of India Limited is applicable as under :-

CATEGORY IDA PATTERN	RANGE 'MINIMUM STARTING PAY SCALE TO MAXIMUM STARTING PAY SCALE (IDA)	ENTITLEMENT
CMD & DIRECTORS	Rs. 25750-30500 / 22000-	DELUXE CLASS
ED, GGM, GM	Rs. 20500-26500 / 18500-23900	DELUXE CLASS
AGM / DGM	Rs. 17500-22300 / 16000-20800	FIRST CLASS / 'A' CABIN CLASS
MANAGER /SDM/DM	Rs. 14500-18700 /10750-16750	FIRST CLASS / 'A' CABIN CLASS
ABOVE SUPERVISORY STAFF BUT BELOW DM.	Rs. 8600-14600 TO 6550-11350	SECOND / 'B' CABIN CLASS
SUPERVISORY STAFF (Rs.5200/- and above but less than Rs.6550/-)	Rs. 6550-11350 TO 5200-8000	SECOND / 'B' CABIN CLASS
NON-SUPERVISORY STAFF (Below Rs.5200/-)	Rs. 5000 -7400 & BELOW	BUNK CLASS

d) Mileage allowance for journeys by Road.

The Mileage allowance for journeys by Road is applicable as under :-

CATEGORY IDA PATTERN	RANGE 'MINIMUM STARTING PAY SCALE TO MAXIMUM STARTING PAY SCALE (IDA)	ENTITLEMENT
CMD & DIRECTORS	Rs. 25750-30500 / 22000-	(i) Actual fare by any type of public bus, including AC bus; OR (ii) At prescribed rates for AC Taxi when the journey is actually performed by AC Taxi. OR (iii) At prescribed rates for auto rickshaw for journeys by auto rickshaw, own scooter /motor cycle, moped, etc.
ED, GGM, GM	Rs. 20500-26500 / 18500-23900	Actual fare by any type of public bus, including AC bus; OR At prescribed rates for AC Taxi when the journey is actually performed by AC Taxi. OR At prescribed rates for auto rickshaw for journeys by auto rickshaw, own scooter /motor cycle, moped, etc.
AGM / DGM	Rs. 17500-22300 / 16000-20800	Same as at (i) above with the exception that journeys by AC Taxi will not be permissible.
MANAGER /SDM/DM	Rs. 14500-18700 /10750-16750	Same as at (i) above with the exception that journeys by AC Taxi will not be permissible.
ABOVE SUPERVISORY STAFF BUT BELOW DM.	Rs. 8600-14600 TO 6550-11350	Same as at (i) above with the exception that journeys by AC Taxi will not be permissible.
SUPERVISORY STAFF (Rs.5200/- and above but less than Rs.6550/-)	Rs. 6550-11350 TO 5200-8000	Actual fare by any type of public buses other than Ac bus. OR At prescribed rates for auto rickshaw for journeys by auto rickshaw, own scooter/motor cycle/moped etc.
NON-SUPERVISORY STAFF (Below Rs.5200/-)	Rs. 5000 -7400 & BELOW	Actual fare by ordinary public bus only; OR At prescribed rates for auto rickshaw, own scooter/motor cycle/moped etc.

Mileage allowance for road journeys and **Local Conveyance for official works** shall be regulated at the following rates in places where no specific rates have been prescribed either by the Director of Transport of the concerned State or of the neighboring States:

i) For Journeys performed in Own Car	Rs.5/- per Km.
ii) For Journeys by Hire Taxi	Rs.8/- per Km.
iii) For Journeys performed by Auto Rickshaw	Rs.3.40 per Km.
iv) For Journeys performed by Own Scooter etc.	Rs.2.50 per Km.

v) The reimbursement of local journey at tour station will be allowed where Corporation Vehicle is not provided or available and the employee concerned actually incurs expenditure on local journey. However, this actual expenditure for local journey at tour station will be limited to one Daily Allowances applicable for that station. However, actual expenses for local journey if it is more than one Daily Allowance can be allowed by Chairman & Managing Director/ Full Time Director on the merit of the case. The Chairman & Managing Director / Full Time Directors will be paid conveyance expenses as per actual.

SECTION - II

COMPENSATION FOR TRANSFERS FROM ONE PLACE TO ANOTHER

Para-4 Transportation of Personal effects by Rail are applicable as under :-

CATEGORY IDA PATTERN	RANGE 'MINIMUM STARTING PAY SCALE TO MAXIMUM STARTING PAY SCALE (IDA)	ENTITLEMENT
CMD & DIRECTORS	Rs. 25750-30500 / 22000-	Full 4 wheeler wagon or 6000 kg. by goods train or one double container.
ED, GGM, GM	Rs. 20500-26500 / 18500-23900	Full 4 wheeler wagon or 6000 kg. by goods train or one double container
AGM / DGM	Rs. 17500-22300 / 16000-20800	Full 4 wheeler wagon or 6000 kg. by goods train or one Single container
MANAGER /SDM/DM	Rs. 14500-18700 /10750-16750	3000 kg by goods train.
ABOVE SUPERVISORY STAFF BUT BELOW DM.	Rs. 8600-14600 TO 6550-11350	1500 kg. by goods train
SUPERVISORY STAFF (Rs.5200/- and above but less than Rs.6550/-)	Rs. 6550-11350 TO 5200-8000	1500 kg. by goods train
NON-SUPERVISORY STAFF (Below Rs.5200/-)	Rs. 5000 -7400 & BELOW	1000 kg. by goods train

10. Under Head Temporary Transfer.

(C) Drawl of Daily Allowance/Hotel Charges

Add sub-clause (vii) below (vi) of Clause 10 (C)

(vii). 1. D A for journey period will be paid at the rates prescribed for other cities in Table A column (4A).

2.The CMD is empowered to sanction Hotel Charges exceeding to the rates prescribed in Table-A in exceptional and special circumstances.

TABLE –A

DAILY ALLOWANCE AND HOTEL CHARGES PAYABLE ON TOUR

In the Table –A Column 1(A) Category be substituted:-

CATEGORY PATTERN	IDA	RANGE 'MINIMUM STARTING PAY SCALE TO MAXIMUM STARTING PAY SCALE (IDA)							COMPOSITE ALLOWANCE		
			A+A1 Class Cities		B1+B Class Cities		Other Cities		A+A1 Class Cities	B+B1 Class Cities	Other
			D.A.	HOTEL CHARGES	D.A.	HOTEL CHARGES	D.A.	HOTEL CHARGES			
1(A)			2(A)	2 (B)	3 (A)	3(B)	4(A)	4(B)	5(A)	5(B)	5(C)
			Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
CMD & DIRECTORS		Rs.25750-30500/ 22000-	270	Actual	240	Actual	210	Actual	360	270	235
ED,GGM,GM		Rs.20500-26500/ 18500-23900	260	3000	230	2400	195	1500	360	250	235
AGM/DGM		Rs.17500-22300 / 16000-20800	230	2250	210	1800	165	1125	330	250	220
MANAGER/SDM/DM		Rs.14500-18700 / 10750-16750	230	1500	165	1200	135	750	330	250	220
OFFICER BELOW DM BUT ABOVE SUPERVISORY		Rs.8600-14600 / 6550-11350	200	900	140	720	120	450	300	230	205
SUPERVISORY STAFF		Rs.6550-11350 To 5200-8000	170	560	115	450	105	280	270	210	190
NON-SUPERVISORY STAFF		Rs.5000-7400 & Below	105	225	90	180	80	112	205	170	155

Note:- The Classification of the Cities will be as per the O.M. No.2(21)/EJ(B)/2004 dtd.18.11.2004 issued by the department of Expenditure

Clarified the definition of supervisory and non supervisory staff as under :-

"Above Supervisory staff but below DM : those regular employees who are drawing the starting basic pay in the Scale of Rs.8600 -14600 in IDA Pattern and below but not less than the starting basic pay in the Scale of Rs.5600-225-8600 in IDA Scale ."

"Supervisory staff: those regular employees who are drawing the starting pay in the Scale of Rs. 5200-150-8000 in IDA Scale but not less than the Scale of Rs. 5600-225-8600 ."

"Non supervisory staff: all those regular employees who are drawing the starting basic pay below the Scale of Rs. 5200-150-8000 in IDA Scale. "

' The TA/DA entitlements, benefits and other terms and conditions shall be applicable to all regular IDA pattern employees' w.e.f. 10.06.2006 only and employees under CDA pattern will continue to be governed by the CDA Rules and the Rules notified by the Central Government from time to time will be applicable to them. '

This order comes into force w.e.f. 29.08.2006. Cases already settled shall not be reopened.

Sd/-
(S. BASAK)
ADDL. GENERALMANAGER (P&A)

DISTRIBUTION:-

2. G.M., NPCC Ltd., EZO, Kolkata- please circulate the same to all Units under his control.
3. All Zonal Managers, NPCC Ltd., - with a request to circulate the same immediately all the Unit /Accounts Officers under their control.
4. All Divisional Heads, NPCC Ltd., C.O. – with a request to circulate the same to all Sectional Heads under them.
5. Dy. General Manager (F), NPCC Ltd., The above amendments are approved by the Board provided that the budget provided for this purpose during this financial year is not exceeded. He is also requested to report the TA/DA expenditure quarterly wise for the current year with comparison for the previous year to the next Board Meeting as per Board resolution.
6. CVO/SDM(F) (C&B)/SDM(P&A)(POLICY)/CS/TS,CPF/NPCC Ltd., C.O.

EA / SPS TO CMD

***bc-ta-da**